

A.P. STATE COUNCIL OF HIGHER EDUCATION :: TADEPALLI

A.P-PGECET–2019 ADMISSIONS

From
Chairman & Competent Authority,
A.P.State Council of Higher Education
I & II Floors, C-Block
Sri Mahendra Enclave
Tadepalli-By-Pass
Tadepalli, Guntur Dist-522501

To
The Principals of all
Engineering/Pharmacy
Colleges in AP

Letter No. A.P-PGECET–2019/SPOT ADMNS/CAT-A/18, Dated:20-09-2019

Sir,

**SUB: APPGECET2019 Postgraduate Engineering / Pharmacy / Pharm.D.(PB)-
Admissions–Communication of guidelines to fill the leftover vacancies
during Institutional Spot Admissions – Reg.**

* * *

The Principals of all Engineering / Pharmacy colleges in AP state are informed that PGECET Admissions are completed by **19.09.2019** and the students were instructed to report at colleges.

You are requested to fill up the left over and dropout vacancies by conducting Spot Admissions on or before **03-10-2019**.

Principals are requested to comply with the following sequence of operations:

1. Collect original certificates from candidates for causing verification and the tuition fee admissible.
2. Update the joining details by logging into <https://appgecetd.nic.in> with the user ID already being used for updating joining details (example.COUNSELING CODE OF THE COLLEGE FOLLOWED BY 144444)
3. Derive spot vacancy. The unfilled and not joined / dropout vacant seats will now become vacancies for spot admissions.
4. Conduct internal sliding to eligible candidates/branches. For this uncheck the check box against the candidate whom you are going to internally slide him/her to newer branch. Click on internal sliding, enter the hall ticket number and perform internal sliding.
5. Candidate's who are not in current list of allotments shall not be continued and they shall be directed to report at the new institution/course into which they were re-allotted during second phase of allotments based on their option.

6. **If any candidate now wishes to cancel his allotment, they shall be permitted to do so and his name shall be unchecked from the list of candidates joined before deriving spot admissions.**

Please comply the following scrupulously:

1. Issue a Notification in a Daily News paper indicating the date of Spot Admissions.
2. Candidates who have not taken admission so far are only eligible. Candidates shall not be allowed for spot admission without original certificates.
3. The vacancies are to be filled first with those qualified in GATE / GPAT followed by A.P-PGECET-2019 and possessing 50% and above (for OC) and 45% and above for (BC/SC/ST) in the relevant qualifying examination.
4. If the vacancies are still left, Candidates who have passed the qualifying Examination with 50 % and above (OC), 45% and above (BC/SC/ST) are to be considered.
5. Candidates who satisfy the definition of Local/Non-Local shall alone be granted admission.
Candidates whose qualifying examination is from other state [For this purpose, Telangana is not other state] but either of the parents resided for a period of 10 years in A.P/Telangana state are eligible for Spot Admissions.
6. Candidates possessing the qualifying examination certificate from an AICTE approved institution shall alone be considered for admission.

7. Certificates to be Verified:

- Qualifying examination marks memo and provisional pass certificate
- ELIGIBILITY FOR ADMISSION INTO A BRANCH SHALL BE AS PER THE AFFILIATING UNIVERSITY CONCERNED
- Study Certificate.
- Residence Certificate.
- GATE / GPAT / A.P-PGECET-2019 Rank Card, if qualified
- GATE / GPAT / A.P-PGECET-2019 Hall Ticket , if qualified
- Caste Certificate
- Aadhar number

Produce the Xerox copies of all above certificates for Verification and for ratification of spot admissions made.

- 8. Principals are requested to collect from each candidate admitted through Spot admissions the following processing fee.**

<u>Status of candidate</u>	<u>OC/BC</u>	<u>SC/ST</u>
<u>Qualified in PGECET</u>	<u>1000/-</u>	<u>500/-</u>
<u>Not qualified /Not appeared in PGECET/GATE/GPAT</u>	<u>1600/-</u>	<u>800/-</u>

The amount collected from the candidates of Spot admissions has to be remitted by way of Demand Draft in the name of Secretary, APSCH E payable at Guntur.

9. All the Vacancies may be treated as Open Category and Candidates of OC/BC/SC/ST are to be considered in the Merit order for these seats. If no girl candidates are available, they can be filled with Boy Candidates. First preference shall be given to GATE/GPAT candidates and the remaining seats for APPGECET-2019 candidates.

10. **Uploading spot admissions in the web portal i.e <https://appgecetd.nic.in> shall be done on or before **05-10-2019****

11. **After entering details of candidates admitted under spot admissions in the web portal, take print out of the same. The list shall be signed by the Principal and shall be accompanied by the Xerox copies of certificates of the following in the order for ratification.**

- GATE/GPAT SCORE CARD (VALID FOR THREE YEARS) in applicable cases
- A.P-PGECET-2019 Rank Card, if qualified
- A.P-PGECET- 2019 Hall Ticket , if qualified
- SSC OR 10TH CLASS EQUIVALENT CERTIFICATES
- Qualifying examination (B.E./B.Tech./B.Pharm. etc) consolidated marks memo and provisional pass certificate
- study certificates
- Caste certificate in respect of SC/ST/BC
- Transfer Certificate
- Aadhar Card number
- Residence certificate of either of parents for a period of 10 years in case of non local candidates

12. **The List of Candidates admitted during the spot admissions along with a set of Xerox copies should be handed over in a spiral bound booklet form [loose sheets of documents will not be accepted] **on or before 11.10.2019.****

13. **Please Note that the Students admitted through Spot Admissions (i.e.) leftover seats of the Convenor quatain the Institutional Spot Admissions are not eligible for Tuition Fee Reimbursement Vide G.O.Ms.No. 66, SW- Edn., Department Dated: 08.09.2010.**

14. Further, the Principal is requested to follow the above guidelines scrupulously and in case of any doubt they are requested to contact **9100998069, 9100998068**

Address for submission of Spot Admissions:

The Special Officer,
APCET-2019 admissions,
I Floor, C-Block
Sri Mahendra Enclave, Tadepalli-By-Pass,
Tadepalli, Guntur Dist-522501

ACTIVITY	DATE
ENTRY OF JOINING DETAILS OF CANDIDATES ALLOTTED BY CONVENER(if not done previously)	Before 19-09-2019
DERIVING SPOT VACANCIES	24-09-2019
CONDUCT OF SPOT ADMISSIONS	03-10-2019
UPLOADING OF SPOT ADMISSIONS IN WEB PORTAL	05-10-2019
SUBMISSION OF SPOT ADMISSION LISTS ALONG WITH PROCESSING FEE DD AND ENCLOSURES AT APSCH OFFICE	10-10-2019
LAST DATE FOR SUBMISSION OF SPOT ADMISSION LISTS WITH A LATE FEE OF Rs.2000/- per day	11-10-2019

Sd/- Competent Authority
A.P-PGECET-2019 (Admissions)

USER MANUAL FOR UPLOADING THE DETAILS OF SPOT ADMISSIONS

1. Login to the APPGECET portal through URL <https://appgecetd.nic.in>

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APEAMCET - 2016 ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

Browser Settings
Best viewed with **Internet Explorer 9.0 & above** with Compatibility View Settings.

Forgot Your Password (click here to reset)
(or) Contact DTE Administrator with your details, to reset your password.

Security Alert
For security reasons it is advisable that

- After completing the work, Always LOGOUT properly and close the Browser.

Login

Type of User College
User ID colg19108
Password
Center Code ABRK
Enter Text (as shown in image below) 4XPC4G (Letters are Case Sensitive)
4XPc4G
Sign-In

2. Select type of user COLLEGE, Enter your USER_ID, Enter Password, Enter college counselling code, Enter CAPCHA code displayed and Sign In. The process is very much similar to the one you have already used for uploading joining details.
3. Five links are available in **SPOT ADMISSIONS** drop down menu as shown below.
 - A. Derive spot vacancy
 - B. Internal sliding candidates entry
 - C. Spot admissions candidates entry
 - D. Delete candidates entered
 - E. Details of spot admissions entered

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Home College **Spot Admissions** Change Password Logout

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Internal Sliding Candidates Entry
Fresh Admissions Candidates Entry
Delete Candidates Entered
Details of Spot admn entered
Derrive Spot vacancy

Security Note:
Always logout properly after using the application.
Close the browser after using the session.
Periodically change passwords.

ENSURE THAT THE **JOINING DETAILS ENTRY** IN **COLLEGE** DROP DOWN IS MADE PERFECTLY.

The following categories will be treated as not joined:

- Candidates who have not self reported
- Candidates who have self reported but not reported at college
- Candidates who have actually reported in the college but due to clerical mistake no tick mark is made in the check box of Joining details report

CROSS CHECK THE LIST OF REPORTED CANDIDATES WITH THE JOINING DETAILS REPORT.

ANY MISTAKE CAN NOT BE CORRECTED ONCE THE SPOT ADMISSIONS ACTIVITY IS STARTED.

A. Before click on Derive Spot Vacancy once again verify the joining details because Derive Spot Vacancy is a one-time activity and can not be retrieved. Select Derive Spot Vacancy from the drop down menu under SPOT ADMISSIONS. Generate vacancies by Click on Derive Spot Vacancy.

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Home
College
▶ Spot Admissions
▶ Change Password
Logout

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- Update Joining Confirmation Details before deriving the spot vacancy.
- College => **Candidate Joining Details Entry**
- Spot Vacany=**TotalSeats(Intake)-Reported at College(Reported)**
- Only once you can derive the spot vacancy. After deriving the spot vacancy only you will be able to do spot admissions.
- After deriving if you want to confirm joining details again, you can delete the spot vacancy and derive.
- For any queries, Contact **DTE**.

Derrive Spot Vacancy

Sl.NO	Institute Code	Branch Code	Intake		Allotted	Self Joined		Reported	Not Reported		Vacant
			A	B		C=A-B	D=E+F		E	F	
1	ABRK	AGR	42	0	42	42	42	42	0	0	0
2	ABRK	CIV	42	21	21	21	21	21	0	21	21
3	ABRK	CSE	42	4	38	38	38	38	0	4	4
4	ABRK	ECE	84	58	26	26	26	26	0	58	58
5	ABRK	EEE	84	82	2	2	2	2	0	82	82
6	ABRK	MEC	42	14	28	28	27	27	1	15	15
7	ABRK	MIN	42	24	18	18	14	14	4	28	28
			378	203	175	175	170	170	5	208	208

Check the details in above report and if found correct then Confirm by click on OK. The vacancy position is derived and is frozen for further activity. Further trials to click on Derive vacancy position will display the message that the vacancy position is already derived.

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Home College ▶ **Spot Admissions** ▶ Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

- Update Joining Confirmation Details before deriving the spot vacancy.
- College => Candidate Joining Details Entry
- Spot Vacancy = Total Seats (Intake) - Reported at College
- Only once you can derive the spot vacancy. After der
- After deriving if you want to confirm joining details ad
- For any queries, Contact DTE.

Message from webpage

Are you certain you want to derive the vacancy position?

OK Cancel

Sl.NO	Institute Code	Branch	Reported	Not Reported	Vacant
			F	A-E	
1	ABRK	AGR	42	0	42
2	ABRK	CIV	42	21	21
3	ABRK	CSE	42	4	38
4	ABRK	ECE	84	58	26
5	ABRK	EEE	84	82	2
6	ABRK	MEC	42	14	28
7	ABRK	MIN	42	24	18
			378	203	175
			175	170	5
					208

Continue the following activities of spot admissions.

B. INTERNAL SLIDING CANDIDATES ENTRY

Sliding of candidates from one shift to another shift will not come under internal sliding.

Candidates shifted from one branch to another by internal sliding will not be eligible for fee reimbursement.

Uncheck the check box against the candidate who is going to be slided to other eligible branch

Select INTERNAL SLIDING CANDIDATES ENTRY from the drop down menu. The following screen will be displayed.

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Home College ▶ **Spot Admissions** ▶ Change Password Logout

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Internal Sliding Candidates Entry

Fresh Admissions Candidates Entry

Delete Candidates Entered

Details of Spot admn entered

Derriive Spot vacancy

Security Note:
Always logout properly after using the application.
Close the browser after using the session.
Periodically change passwords.

Enter college counselling code and click proceed.

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Home College ▶ **Spot Admissions** ▶ Change Password Logout

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ENTER INTERNAL SLIDING CANDIDATES FOR COLLEGE ABRK

Hall Ticket No: Rank*

Enter carefully the PGCET Hall ticket number, Rank and click get data.

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Home College ▶ Spot Admissions ▶ Change Password Logout

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ENTER INTERNAL SLIDING CANDIDATES FOR COLLEGE ABRK

Hall Ticket No: Rank*

Candidate's Name	SADDIKUTI RADHA	Male/Female	F
Local Area	SVU	Category	BC_D
Institute Code :	ABRK	Seat Category :	OC_GIRLS_UR
Branch Code(Previous) :	AGR	Select Branch Code(Sliding)* :	AGR - 0 <input type="button" value="v"/>

Select the branch code to which the candidate is internally slided and click save. The candidate is moved to the new branch in the report. Check the **Details of spot admissions entered** for the details of entries made, drop outs , internal slidings and vacancies by clicking details of spot admn entered

C. Fresh ADMISSIONS CANDIDATES ENTRY

Select Fresh ADMISSIONS CANDIDATES ENTRY from the drop down menu. The following screen will be displayed.

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Home College ▶ Spot Admissions ▶ Change Password Logout

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ADMISSIONS CANDIDATES FOR COLLEGE ABRK

Hall Ticket No: Rank*

Enter college counselling code and click proceed.

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Home College ▶ Spot Admissions ▶ Change Password Logout

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COLLEGE SPOT ADMISSIONS

ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

Qualified Not Qualified

EAMCET Hall Ticket No *

Two kinds of candidates Qualified in CET examination as well as not qualified in CET may be there in fresh admissions during spot.

If the candidate is qualified in CET, enter the PGCET hall ticket number and click on **Get data**. The data will be populated from the data base. Verify once and enter the branch allotted from the drop down menu against the branch.

Click on save. Check the **Details of spot admissions entered** for the details of entries made. If you notice that a mistake is committed, select **Delete candidates entered** and enter the hall-ticket number of the wrong entry candidate and save. The candidate data is deleted. You can make fresh entry of the candidate through spot admissions module.

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Home College **Spot Admissions** Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

COLLEGE SPOT ADMISSIONS
ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

Qualified Not Qualified

Candidate Details.

QUAL.Exam Hall Ticket No* Rank: NA

Candidate's Name: Father's Name:

Male/Female:* **Male** Local Area* **Choose Region**

Caste* **Choose Caste** Date of Birth* [dd/mm/yyyy]"

Candidate belongs to: * **Andhra Pradesh**

Qualification Exam Details.

Name & State Of The Examining Body : BIE CBSC ICSE OTHERS **Andhra Pradesh**

If the candidate is not qualified in CET, select Not qualified button and enter his qualifying examination (in this case Intermediate or its equivalent HTNO) and click on **Get Data**. The data will be populated from the data base. If not, enter the details such as name, father's name, gender, local area, caste, date of birth, examining body [in case of others, specify the name of board and the state of examination], aggregate percentage of marks secured in qualifying Examination [50% and above percentage for OC while for reserved categories (BC/SC/ST) the eligible percentage is 45% and above]. Verify once and enter the branch allotted from the drop down menu against the branch. Click on save. Check the **Details of spot admissions entered** for the details of entries made.

Qualified Not Qualified

Candidate Details.

QUAL.Exam Hall Ticket No* 12345678 Rank: NA

Candidate's Name: K.RAMU Father's Name: K. KRISHNA

Male/Female:* **Male** Local Area* **Andhra University**

Caste* **OC** Date of Birth* [dd/mm/yyyy]" 01/06/1999

Candidate belongs to: * **Andhra Pradesh**

Qualification Exam Details.

Name & State Of The Examining Body : BIE CBSC ICSE OTHERS **Andhra Pradesh**

% of group subjects *

Spot Admission made into

Institute : **ABRK** Branch : **AGR - 1** (branch_code---vacanyposition)

Alloted Seat Category: * **OC** - **Male** - **Andhra University**

SAVE

D. DELETE CANDIDATES ENTRY

If you notice that a mistake is committed, select **Delete candidates entered** and enter the hall-ticket number of the wrong entry candidate and save. The candidate data is deleted. You can make fresh entry of the candidate through spot admissions module.

E. DETAILS OF SPOT ADMISSIONS ENTERED

The data entered through your college login will be verified with the hard copy submitted and the spot admissions will be approved or rejected based on the documentary evidence as per rules. The reasons for rejection will also be displayed against each candidate and the college can submit the deficiency and request for repeal. You can download the ratified list from your college login as and when it is made available to you.

48	1520132528	NQ	SULAM THARUNKUMAR	SULAM OMKARAPPA	Male	BC D	AU	8.30	CECC_EEE_BC_D_GEN_AU
49	1111076	92778.00	AMRUTHAPUDI DAYAKAR	AMRUTHAPUDI SALAMAN RAJU	Male	SC	AU	8.20	CECC_EEE_SC_GEN_AU
50	1514100064	NQ	BOYINA GOPICHAND	BOYINA SRINIVASA RAO	Male	BC D	AU	7.20	CECC_MEC_BC_D_GEN_AU
51	1416116707	NQ	KATARAM VENKATA NAGA GOPIKRISHNA	KATAKAM VENKATESWARLU	Male	OC	AU	5.20	CECC_MEC_OC_GEN_AU
52	1516116457	NQ	VADLAMUDI HARI KRISHNA	VADLAMUDI ROTALAH	Male	BC D	AU	7.80	CECC_MEC_BC_D_GEN_AU
53	1515113861	NQ	NALLAMOTHU JAGADEESH	NALLAMOTHU RAJENDRA PRASAD	Male	OC	AU	6.20	CECC_MEC_OC_GEN_AU
54	1515114611	NQ	SIRIGIRI HARSHITH CHOWDARY	SIRIGIRI CHINA PAPAIAH	Male	OC	AU	6.20	CECC_MEC_OC_GEN_AU

Rejected List

SNo	Hall Ticket No	Rank	Name	Father Name	Sex	Category	Region	Marks	Remarks
No Records Found									

Details Of vacancies after spot admissions

SNo	Branch Code	Branch Name	Total Seats
1	CIV	CIVIL ENGINEERING	0
2	CME	COMPUTER ENGINEERING	17
3	ECE	ELECTRONICS AND COMMUNICATION ENGINEERING	0
4	EEE	ELECTRICAL AND ELECTRONICS ENGINEERING	0
5	MEC	MECHANICAL ENGINEERING	1



CONVENOR
APPOLYCET - ADMISSIONS 2015

The uploading should be completed before **05/10/2019**.

Sd/- Competent Authority
APPGET -2019 ADMISSIONS

ADDITIONAL INFORMATION REQUIRED FOR THE DATA BASE

ENTER THE COLLEGE INFORMATION **IN COLLEGE LOGIN** USING THE LINK :

CET COLLEGE INFORMATION

The log in procedure is illustrated below:

- Use Internet Explorer version 9.0 or above. [This web application will not work in Mozilla firefox, Google chrome and other browsers]
- Type URL as per the above table in the address bar.
- Select user type as college.
- Enter User ID , password and college code (counselling code) same as CET-2019 admissions. i.euse userid and passwords used for CET-2019 admissions.
- Click on login.

The following screen will be displayed.

Click on CET college regste information and click on entry. The following screen will be displayed.

Enter the details as per the proforma and after entering all the details click on Add to save the details.

Use "Update" button to alter the information already entered and save again.

Use "Delete" button to delete the entered college information



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

NRI Block(C-Block), SreeMahendra Enclave, I &II Floor, Tadepalli, Guntur-522501

**INSTRUCTIONS FOR FILLING UP CATEGORY-B SEATS UNDER MANAGEMENT QUOTA &
15% SUPERNUMERARY QUOTA FOR PIO/FN/CWG IN PRIVATE UNAIDED
ENGINEERING, PHARMACY COLLEGES OFFERING M.E./M.TECH./M.PHARM./PHARM.D(PB)
COURSES
FOR THE ACADEMIC YEAR 2019-20**

1. In terms of relevant G.Os and amendments issued from time to time, the schedule to fill up Category-B Management quota (SW.I, SW.II and SW.III) and 15% supernumerary quota seats is as detailed hereunder for the academic year 2019-20.

Date of issue of notification	On or after 24.09.2019
Date of receiving applications	From 24.09.2019 onwards
Date of publishing of first list of selected candidates	03.10.2019
Date of selection of candidates for remaining vacancies	05.10.2019
Date of uploading the details of selected candidates on APSCHE web portal and submission of supporting documents	10.10.2019

- (i) Managements shall notify the 30% under Category-B (15% Management quota+15% NRI quota) from the date of first Notification issued under Convener quota -SW.I as laid down in G.Os concerned.
- (ii) Managements who are accorded approval by AICTE to fill the specific category of seats under FN/PIO/CWG under 15% supernumerary quota for the course concerned shall also notify from the date of first Notification issued under Convener quota -SW.I.
- (iii) Managements shall complete total admission process (ie issue of notification, receipt of applications, finalisation of first list, reporting of students, finalisation of second lists, and reporting of students etc.), under Category-B and 15% supernumerary quota seats as per the schedule given.
- (iv) Thereafter, if any seats are vacant, after filling up of seats under AP Presidential Order 1974, the Management shall inform the same to the Competent Authority and fill up such seats as per the instructions issued by the Competent Authority.
- (v) The Managements shall close all admissions in compliance of the Judgement of Hon'ble Supreme Court of India.

2. The institutions that are approved by All India Council for Technical Education and permitted to fill NRI seats not exceeding 15% of the sanctioned intake in each course for the academic year shall admit NRI candidates (sons and daughters of NRIs) who have passed the qualifying examination with not less than 50% aggregate marks in the qualifying examination or Cumulative Grade Point Average (CGPA) equivalent to 5 on a scale of 10.
3. The remaining seats shall be filled on merit basis with the candidates under A.P. Presidential Order 1974 who have secured rank at GATE/GPAT/APPGECET and secured not less than 50% of marks in the qualifying examination.
4. The seats remaining unfilled from (ii) and (iii) above shall be filled with eligible candidates, who have qualified in the GATE/GPAT/APPGECET examination on merit basis following eligibility criteria laid in rule (4).
6. Thereafter, if any seats still remain unfilled, such seats may be filled on merit basis with candidates securing not less than 50% (45% in case of candidates belonging to reserved categories) of aggregate marks in the qualifying examination, as prescribed, under A.P. Presidential Order 1974.
7. Any vacant seats, after filling up of all seats under AP Educational Institutions (Regulations and Admissions) Order 1974, as subsequently amended, shall be filled as per the instructions issued by the Competent Authority from time to time.
8. The Institutions shall follow the procedure mentioned below to conduct the admissions:
 - (i) The Institution shall facilitate a web portal for filling up "Category B" and 15% supernumerary quota seats.
 - (ii) The management of the Colleges shall notify the details of courses offered with intake, schedule of admissions (date wise), and registration fee for the application, minority or non minority status in leading news dailies, either in English or Telugu.
 - (iii) The web portal shall provide the students, the facility for making online applications for Category 'B' and 15% supernumerary quota seats. A printable/recordable electronic acknowledgement shall be provided to the student on successful uploading of his online application. This will dispense with the need for the student to physically visit each and every college besides ushering in transparency.
 - (vi) The students shall also be provided an option to submit their applications, in person, at the college of their choice.
 - (vii) The management of the college has the option to call the selected candidates to appear in person for interview to substantiate their credibility and financial capacity to its satisfaction. In the event of the management finding that any of the selected candidates is not suitable for admission, the management shall be at liberty to reject the candidature of such candidates and the reasons should be communicated to the Competent Authority.

- (viii) All admissions to the category 'B' and 15% supernumerary quota seats shall be completed in compliance of the judgement of Hon'ble Supreme Court of India.
- (ix) The web portal shall be opened for all students desirous of seeking admission to Category 'B' and 15% supernumerary quota seats in Private Un-Aided Professional colleges in the State. Candidates can apply to colleges of their choice by visiting the portal only during the dates notified by the Competent Authority.
- (x) A candidate can select any of the college/colleges and apply online for seeking admission to Category 'B' and 15% supernumerary quota seats of college/colleges after paying the requisite registration fees as notified by the college.
- (xi) The candidate can also give his order of preference for admission to a college by giving the order of preference from among the courses offered by the college in the online application form. Only one form needs to be filled for a college regardless of the number of options.
- (xii) A candidate can apply for more than one college by visiting the respective website of colleges and apply online after paying the registration fees specified for each college,
- (xi) No new application shall be accepted after the closing date of admissions to the college.
- (xiii) The Management of the college shall administer the selection process as per the admission procedure specified. Each college shall download the data of the applications received and pertaining to it, after the closing date as notified by the Competent Authority.
- (xiv) The Institution shall generate the merit list which will be in order of NRI quota (if available), GATE/GPAT rankers, APPGECET rankers & qualifying examination in order of merit as prescribed in these instructions.
- (xv) The selection of candidates shall be done by the college managements themselves, as per the merit of the candidates.
- (xvi) The selection list, after selection process is completed by the management of respective colleges as per the prescribed norms, shall be uploaded by the managements on the website of the institution.
- (xvii) In case of unfilled seats if any, the concerned colleges shall admit candidates from out of the left over vacancies in order of merit from the merit list (second selection list).
- (xvii) After completion of the admission process, the college managements shall upload in the web portal provided by the Competent Authority and forward the list of admitted candidates and also for ratification by the Competent Authority as per the prescribed schedule.

- (xviii) The Institution shall furnish information in accordance with the instructions issued for submission of admission lists by the Competent Authority.
- (xix) The Competent Authority will verify the list of the selected candidates and validate the same with reference to the G.Os and the procedure prescribed by the Competent Authority.
- (xx) The Competent Authority shall approve the validated list, if found tallying by cross validation process or reject the lists, if found to be at variance to the rules and procedures prescribed and communicate the same to the concerned colleges for compliance.
- (xxi) Applications of candidates not fulfilling the required conditions during the validation of the list by the Competent Authority will summarily be rejected.
- (xxii) The Competent Authority shall open a helpline to assist the candidates and college managements to sort out their grievances and provide technical support if needed.
- (xxiii) The Management shall collect the Tuition fee as prescribed by the Government for category 'B' seats and any excess fee collected will amount to capitation fee and Managements are liable for action under A.P. Educational Institutions (Regulation of Admissions and Prohibition of Capitation fee) Act, 1983.
- (xxiv) Any complaint/appeal against the selection shall be made to the Competent Authority.
- (xxv) The managements shall comply with the above instructions and failure in implementing the same shall entail action as per the relevant Acts and Rules in force.
9. The Institution shall undertake the responsibility on the irregularities noticed by the Competent Authority.

The Competent Authority shall have the authority to impose fine or to initiate action or both for violation of Instructions.

**CHAIRMAN,
COMPETENT AUTHORITY**

To
The Colleges concerned
Copy to: The Registrars of the Universities concerned
The APAFRC, Hyderabad

**USER MANUAL FOR UPLOADING THE DETAILS OF STUDENTS ADMITTED IN
<https://apcatbspot.nic.in>**

- **UNDER CATEGORY "B" MANAGEMENT QUOTA OF ALL COLLEGES [SW-1, SW-II, SW-III]**

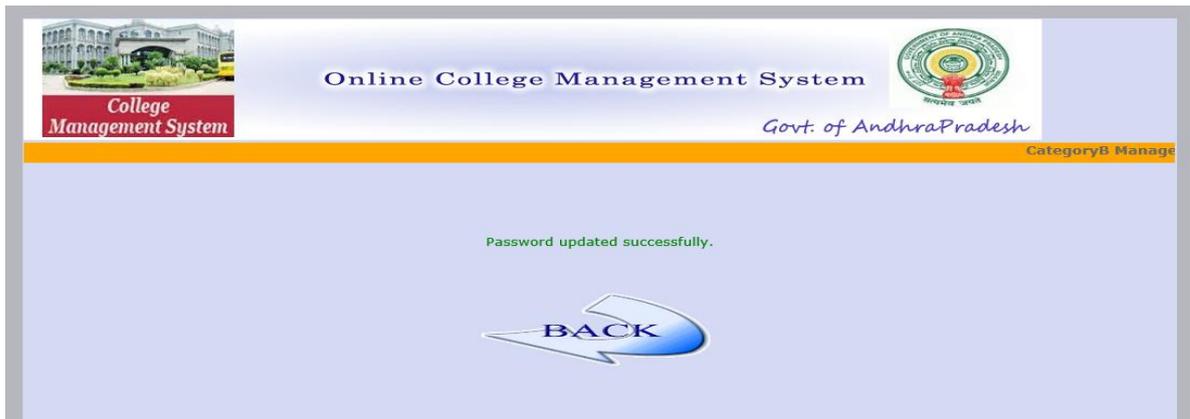
- UNDER CATEGORY “A” CONVENER QUOTA OF COLLEGES OPTED FOR SW-II AND SW-III
- 15% SUPERNUMERARY QUOTA AS APPROVED BY AICTE INTO ENGINEERING & PHARMACY COURSES FOR 2019-20.
- Double click on Internet Explorer version 9.0 and above preferably with Windows 7 Operating System. The application is not designed to work on other browsers like Mozilla firefox, Google chrome etc.], Enter the URL <https://apcatbspot.nic.in> in address bar.
- Press Enter. You will get the following screen.

The screenshot shows the login interface of the Online College Management System. It features a header with the system name and the government logo. The main form includes a 'Login' button, a dropdown for 'Type of User' (selected as 'College'), and input fields for 'User ID' (SRKREAM555), 'Password' (masked), 'College Code (Counselling code)' (SRKR), and a CAPTCHA code (UQXFW1). A 'Sign-In' button is located below the CAPTCHA. To the right of the form, there are instructions: 'Use Internet Explorer 9.0 and above with Screen Resolution 1024 by 768.', a link for 'Forgot Your Password', and a 'Security Alert' advising users to log out properly.

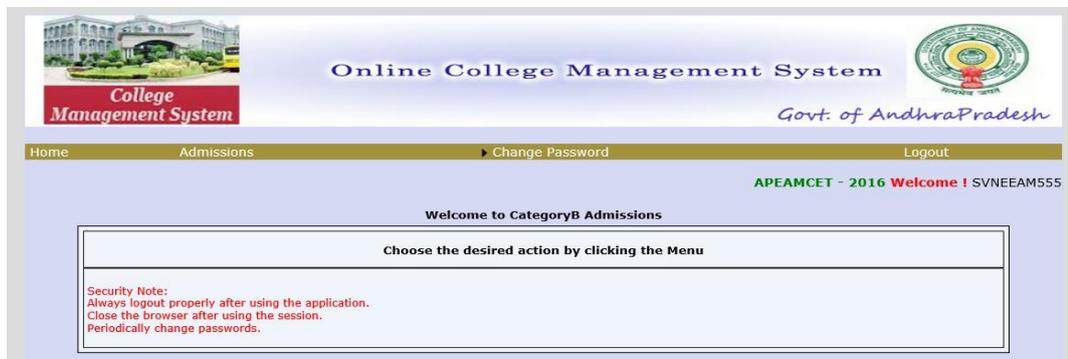
4. Select type of user **COLLEGE**
5. Enter your USER_ID,

CET	CETCODE	INST CODE	USER_ID	PASSWORD (by default) which is to be reset after first login
PGECET	PGEC	ABRK	ABRKPGEC555	ABRKPGEC555

6. Enter Password[password is initially same as user id which is to be reset after first login].
Enter college counselling code.
Enter CAPCHA code displayed and click on Sign In.
7. Change the initially set password after first login. The new password shall be of SAME character length with a combination of lower case and upper case alphabets containing at least one numeric with one special character. **aBRKPGEC55@**



8. After successful change of the password, Login again with the new password set by yourself.
9. After signing in, you will be directed to the home page. Click on Admissions.



10. The drop down menu of **Admissions** has seven links as shown below:

- Candidate information
- Online payment by college
- Proceedings
- List of candidates entered
- College details

Ratification list
Freeze uploading

CANDIDATE INFORMATION: This link has two options-entry and edit/delete. It is advised to collect the following information manually before attempting to start uploading the details to avoid timing out of the session.

A. Candidate qualified in CET:

CET Hall ticket number

CET rank

General information

Name of the candidate

Father's name

Gender

Local area

Mobile number (shall be unique and duplicate values are not accepted)

Date of birth

Minority type

PH

Aadhar Number

Category (OC/BC/SC/ST)

Address of the candidate

Mother tongue

Academic information

Name of the state

Name of the qualifying examination

Qualifying examination hall ticket number

Month & year of passing

% of marks (Aggregate)

Education type (Regular)

CGPA is required to be entered if the % marks in aggregate and group are not available]

Do you belong to NRI?

Nationality

If not Indian, country to which belongs

JEE qualified (Yes/No)

Hall ticket number (JEE)

All India rank (JEE)

Admission details Institute code, branch allotted

B. Candidate not-qualified in CET: Same as above except CET hall ticket number and CET rank

5. Click on Candidate information Entry

College Management System

Online College Management System

Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

Welcome to CategoryB Admissions

Choose the desired action by clicking the Menu

Security Note:
Always logout properly after using the application.
Close the browser after using the session.
Periodically change passwords.

College Management System

Online College Management System

Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-2017

College Code/Institute Code* : ABRK

Admission Related: Choose Course

Admitted Under* : Choose Admitted

Proceed

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-2017

College Code/Institute Code* : ABRK

Admission Related: Engineering

Admitted Under* : Management

Proceed

6. Enter the College/Institution counseling code.

a) Under **Admission related**, choose **course** from the drop down menu

Eg: Engineering, Pharmacy, Pharm.D(PB)

b) Under **Admitted under**, choose the quota under which the students were admitted i.e Management quota under Category B (for all SW-1,SW-2 and SW-3 colleges), Admissions under Category A (for SW-2 and SW-3 colleges only) or 15% Supernumerary quota(as approved by AICTE) and then click on **Proceed**

11. Click on **qualified in CET** if the candidate is qualified in CET-2019. If not, click on **Not qualified in CET**. If the candidate is qualified in GATE/GPAT/APPGECET-2019, the details of candidates are populated automatically and enter other details as per data entry form. Then click on **save** for saving the details.

College Management System

Online College Management System

Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17

ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

Qualified in Eamcet Not Qualified in Eamcet

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17
SRI VIDYA NIKETAN ENGINEERING COLLEGE (SVNE - SW1)

Qualified in Eamcet Not Qualified in Eamcet

EAMCET HT No.* Rank* **Proceed**

General Information

Name of the candidate:* Father's Name:*

Male/Female:* Local Area*

Mobile No.* Date of Birth:* (DD/MM/YYYY)

Minority Type:* PH*

Category*

Address:* Mother Tongue*

Academic Information

Name Of the State:* Name of the Examination

Intermediate/Equivalent HT No.* Month & Year of passing*

8. In respect of candidates who are not qualified in CET-2019, the details of candidates have to be entered in the **Not qualified in CET** page as shown hereunder and click on **save** to save the details




Online College Management System

Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17
ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

Qualified in Eamcet Not Qualified in Eamcet

General Information

Name of the candidate:* Father's Name:*

Male/Female:* Local Area*

Mobile No.* Date of Birth:* (DD/MM/YYYY)

Minority Type:* PH*

Category*

Address:* Mother Tongue*

Academic Information

Name Of the State:* Name of the Examination

Intermediate/Equivalent HT No.* Month & Year of passing*

% of Marks(aggregate) % of Marks(groups)

Education Type# CGPA# Points

Do You belong to NRI ~ Nationality :*

Entrance Test Qualified

Qualified in JEE ~ Yes No Hall Ticket Number ^ All India Rank ^

Admission Details

Institute : Branch :

 (branch_code---vacanyposition)

SAVE

*Indicates a required field ^Indicates a required field if ~ is selected as Yes #Indicates Optional

9. An admission number is generated after the details are saved in both cases mentioned above.

The screenshot shows the 'Online College Management System' interface for the Government of Andhra Pradesh. The header includes the college logo and name, and the system title. A navigation bar contains 'Home', 'Admissions', 'Change Password', and 'Logout'. A green message states 'Record has been saved successfully'. Below this, a form titled 'APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17' for 'ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)' is visible. It has radio buttons for 'Qualified in Eamcet' and 'Not Qualified in Eamcet'. A yellow dialog box titled 'Message from webpage' displays a warning icon and the text: 'Your Admission No is 0000ABRK0CIV6. Record has been saved successfully'. An 'OK' button is at the bottom of the dialog.

LIST OF CANDIDATES ENTERED LINK

10. The Managements can take a print out of the list of candidates uploaded by clicking on the **List of candidates entered** link under **Admissions**. Enter the **Institution code, course and category details** and click on to generate the list of candidates entered.

This screenshot shows the same 'Online College Management System' interface. The 'Admissions' menu is open, showing options: 'Candidate Information Entry', 'College Admissions Approvals Proceedings', 'List OF Candidates entered' (highlighted in blue), 'College Details', and 'Ratification List'. The main form area contains an 'Inst. Code*' field with the value 'A', a dropdown menu set to 'Engineering', an 'Admitted Under*' dropdown set to 'Category-B', and a 'GENERATE FINAL RATIFIED LIST PDF FILE' button. The top navigation bar and header are identical to the previous screenshot.

LIST OF CANDIDATES ENTERED SCREEN



Online College Management System

Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

[Print](#)

APEAMCET - 2016 [Admissions]
DETAILS OF CANDIDATES ENTERED AT UNDER 'B' CATEGORY - 2016-17
COLLEGE: ABR COLLEGE OF ENGG AND TECHNOLOGY(ABRK),KANIGIRI-[PKS]

DETAILS OF VACANCIES GIVEN TO COLLEGE

SNO	BRANCH CODE	BRANCH NAME	TOTAL SEATS
1	CIV	CIVIL ENGINEERING	18
2	CSE	COMPUTER SCIENCE AND ENGINEERING	18
3	ECE	ELECTRONICS AND COMMUNICATION ENGINEERING	36
4	EEE	ELECTRICAL AND ELECTRONICS ENGINEERING	36
5	MEC	MECHANICAL ENGINEERING	18
6	PHM	MINING ENGINEERING	18

DETAILS OF CANDIDATES ENTERED APEAMCET UNDER 'B' CATEGORY - 2016-17

SNO	CANDIDATE NAME	FATHER NAME	NRI	GENDER	CAT.	JEE MAINS RANK.	EAMCET RANK 2016	% OF MARKS	% OF MARKS (GROUPS).	INST CODE-BRANCH	STATE IN INDIA (TO WHICH CANDIDATE BELONG TO)
1	PRASAD	PRASAD	YES	F	ST	-	-	-	-	ABRK_CIV	AP
2	QQQQ	QQQQ	NO	F	ST	-	-	44.00	44.00	ABRK_CIV	AP
3	AAAA	AAAA	NO	M	ST	-	-	55.00	55.00	ABRK_CIV	AP
4	ABRK	ABRK	CWGF	ST	-	-	-	-	-	ABRK_CIV	AP
5	JDFKDJFK	LKLFKGDLSLFK	NO	M	ST	-	-	45.00	56.00	ABRK_CIV	AP
6	AAAA	AAAA	NO	F	ST	-	-	55.00	48.00	ABRK_CIV	AP
7	ZZZZ	ZZZZ	YES	F	ST	-	-	-	-	ABRK_CSE	AP
8	QWER	QWER	YES	M	ST	-	-	-	-	ABRK_CSE	AP
9	ZCVV	ZCVV	NO	M	SC	-	-	78.00	78.00	ABRK_CSE	AR
10	ADSF	SADF	NO	F	OC	-	-	-	-	ABRK_ECE	99
11	LKJH	LKJH	NO	F	BC B	-	-	54.00	54.00	ABRK_ECE	AR
12	HJDFG	DFGHJ	YES	F	ST	-	-	98.00	98.00	ABRK_ECE	DL
13	AAAA	SSSS	NO	F	ST	-	-	88.00	87.00	ABRK_ECE	AP
14	AAAA	AAAA	NO	F	SC	-	-	12.00	40.00	ABRK_ECE	AP
15	GGGG	GGGG	NO	M	ST	-	-	54.00	54.00	ABRK_ECE	AR
16	SUPER	SUPER	PIO	M	BC E	-	-	55.00	55.00	ABRK_EEE	99
17	ACVV	ACVV	NO	F	SC	-	-	88.00	88.00	ABRK_EEE	CH

Designed & Developed by National Informatics Centre,Andhra Pradesh State Unit,Hyderabad
 Disclaimer : Content on this website is published and managed by State Council of Higher Education, Andhra Pradesh.

If any mistake is committed, the details can be modified or deleted.

FREEZING OF UPLOADED CANDIDATES

After completion of entries of candidates admitted under management, category A (for SW-2, SW-3 only) and Supernumerary admissions under relevant heads, click on **freeze uploading** link. **Once the freeze uploading is selected and saved, no more entries are allowed and it is only a one time activity.**



Online Coll

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! SVNEEAM555

College Freezing

Inst. Code* SVNE Course* Engineering Status* Freeze

SAVE/UPDATE

Fill the requisite details and click on save.



Online College Management System

Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! SVNEEAM555

College Freezing

Inst. Code* SVNE Course* Engineering Status* Freeze

SAVE/UPDATE

PAYMENT OF PRESCRIBED FEE

11. For payment of prescribed fee, as applicable, click on **Online payment by college**.

Name of the college:	SRI VIDYA NIKETAN ENGINEERING COLLEGE
Address:	SREE SAINATH NAGAR,A RANGAMPET,517102
District:	Chittoor
Mobile No:	0877-2236711
Email:	svec_principal2005@yahoo.com
Affiliated University:	JNTUA
Admission Window:	SW1
Quota:	Management
Admission Related:	Engineering
Payment Details:	Choose Payment
Last Date:	Processing Fee
Number Of Students:	Service fee
Late Fee:	Regularization fee
Total Fee:	
	Payment Mode

Select quota of admissions from the drop down list , select the admission related and payment details and click on payment mode. Depending on the number of candidates, their reservation category, qualified or not qualified, admissions made within cut-off date the total fee to be paid will be displayed. However, admissions made after cut-off date, the fee to be paid including the late fee (Rs.2000/- per day) will be displayed.

PROCESSING FEE PAYMENT THROUGH BILLDESK

For payments through credit/debit/net banking, click on Billdesk option and make payment accordingly. Take a print out of the successful transaction from BILLDESK for the payment received and enclose a copy of it along with the documents to be submitted for scrutiny.

SUBMISSION OF DOCUMENTS FOR SCRUTINY:

The following documents in support of the admissions made shall be submitted as a spiral binding book.

1.college covering letter signed by principal

2.copy of fee payment receipt (Bill desk/APONLINE)

3.Notification published in leading news paper

4.printout of Details of candidates uploaded in the webportal signed by principal

5.Submit the Xerox copies of the documents of the candidates in the same order as per the list at S.No 3

Further, the Principal is requested to follow the above guidelines scrupulously and in case of any doubt they are requested to contact

9100998068 and 9100998069

If any error is occurred while entering the data kindly mail the error with screen shot to specialofficerapsche@gmail.com

FORGOT PASSWORD:

- A new provision has been given to colleges to register a mobile number of Principal or a person looking after the admissions. All the messages pertaining to counseling or admissions will be sent to the mobile. You can change your password with the link in the screen.

- If password is forgotten, the password can be obtained to the registered mobile using the **Forgot Password** link on the home page. Select type of user as college, Provide the user Id and furnish the mobile number registered earlier and click on Get New password.

Click on the **Forgot Your Password** link.

- A new provision has been given to colleges to register a mobile number of Principal or a person looking after the admissions. All the messages pertaining to counseling or admissions will be sent to the mobile. You can change your password with the link in the screen.

- If password is forgotten, the password can be obtained to the registered mobile using the **Forgot Password** link on the home page.

Select type of user as college, Provide the user Id and furnish the mobile number registered earlier and click on Get New password.

Click on the ...

The screenshot shows the website interface for the State Council of Higher Education, Government of Andhra Pradesh. The top header includes the organization's name and the acronym APEAMCET - 2016. Below the header, there are sections for 'Browser Settings', 'Forgot Your Password', and a 'Security Alert'. A 'Login' form is visible on the right, with fields for 'Type of User' (set to 'College'), 'User ID' (AUCPSF8888), 'Password', 'Center Code' (AUCPSF), and 'Enter Text' (PZFQ8W). A 'Sign-In' button is at the bottom of the form. Below the login form, there is a 'Forgot your password?' section with a form to reset the password, including fields for 'Type of User', 'User Name', and 'SMS to Mobile'. A 'Get New Password' button is present, along with a note: 'Note : Mobile Number should match to the data submitted (if any) earlier. Otherwise, Contact DTE for further assistance.'

- Password shall be maintained confidential to ensure correctness of entries and misuse by others.

Address for submission of supporting documents

The Special Officer CETs,
A. P. State Council of Higher Education,
Sri Mahendra Enclave, NRI Block, 1st & 2nd Floor,
Tadepalli,
Guntur – 500 004.

PROCEEDINGS for the ratification/rejection of admissions made

12. After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website.

IMPORTANT DATES FOR MANAGEMENT / SUPERNUMERARY QUOTA OF ADMISSIONS

Last date for uploading details of Management/Convener/Supernumerary quota of seats in the web portal -Without late fee	20-09-2019
Last date for freezing of uploaded details without late fee	07-10-2019
Last date for payment of processing fee without late fee.	07-10-2019
Last date for uploading details of Management/Convener/Supernumerary quota of seats in	10-10-2019

the web portal – With late fee of Rs.2000/- per day	
Last date for freezing of uploaded details with late fee	10-10-2019
Last date for payment of processing fee with late fee	10-10-2019
Last date for submission of hard copies of documents of candidates admitted	On or before 10-10-2019 [on working days only]

IMPORTANT DATES FOR LEFT OVER SEATS OF CONVENER QUOTA OF SPOT ADMISSIONS

ACTIVITY	DATE
ENTRY OF JOINING DETAILS OF CANDIDATES ALLOTTED BY CONVENER (if not done previously)	Before 20-09-2019
DERIVING SPOT VACANCIES	20-09-2019
CONDUCT OF SPOT ADMISSIONS	20-09-2019
UPLOADING OF SPOT ADMISSIONS IN WEB PORTAL	30-09-2019
SUBMISSION OF SPOT ADMISSION LISTS ALONG WITH PROCESSING FEE DD AND ENCLOSURES AT APSCHE OFFICE	05-10-2019
LAST DATE FOR SUBMISSION OF SPOT ADMISSION LISTS WITH A LATE FEE OF Rs.2000/- per day	10-10-2019

SW-1 COLLEGES –SPOT ADMISSIONS	https://appgecetd.nic.in
SW-2, SW-3 COLLEGES-CONVENER,SPOT ADMISSIONS	https://appgecetd.nic.in
MANAGEMENT QUOTA, SUPERNUMERARY QUOTA OF ALL COLLEGES OF SW-1, SW-2 AND SW-3	https://apcatbspot.nic.in